



CITY CLERK REPORT

Reporting Period: October 25, 2024 – November 22, 2024

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COMMUNITY

The Rec hall was used on two occasions, a Veteran’s Day dinner and a community festival. General Election was held November October 5 with just over 100 regular voters at the polls. Christmas candy was ordered and received. I attended the PSD strategic planning; it was a productive experience. It was great to see so many people come together caring about the future of our community children.

HOUSING

Transient housing was used on three separate occasions. Three units have a month-long lease with two birding groups.

CLERK

Working on the draft Records Retention Schedule and related Code of Ordinance chapter. Completed various tasks including sending updates to code publishing, creating, editing, and updating documents, personnel filing, communication with IT and IT assistance; Facebook updates, attending various meetings, providing support to staff, and updates to local census and census requests.

